

Block Visitor Screening Process

The safety of our employees and visitors is of utmost importance to Block Engineering/Block MEMS. All visitors are asked to respond to the following questions so we may assess any possible health risk to our organization.

Copies of these questions will be provided at both the front and rear doors of the building. It is not necessary for a visitor to answer the questions in writing but if the answer to any of the questions is No then entry further into Block Engineering/Block MEMS should be denied.

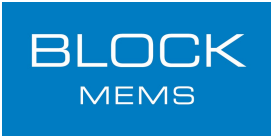
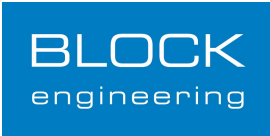
The following procedures should be followed for any visitors entering Block’s office:

- All visitors will be asked to sanitize their hands upon entering.
- All visitors will be asked to wear a mask and those are available at the front door. Masks are to be worn the entire time of the visit by all parties.
- All visitors must be entered in the visitor logs that contain information for contact tracing. These logs are located at the front and rear door of the office.
- All visitors will be asked to verify that they do not currently have any COVID-19 related symptoms and have not knowingly been in contact with someone with COVID-19 related symptoms during the past fourteen-day period, see below.
- All visits should be limited to only essential onsite visitors at this time.
- Social distancing of at least 6 feet should be maintained at all times during the visit.

By signing the Block Contract Tracing Log you are certifying that to the best of your knowledge you are safe to enter Block’s office. If you have come to Massachusetts from a high-risk state or out of the country, you are certifying that you have self-quarantined for 14 days before coming to our office.

In the past 14 days, have you:

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| Travelled to Massachusetts from a state other than the following without self-quarantining for 14 days: New York, New Jersey, Vermont, New Hampshire, Maine, Rhode Island, Connecticut or Hawaii? | Y N |
| Travelled to Massachusetts from another country without self-quarantining for 14 days? | Y N |
| Had direct contact (within 6 feet or 2 meters for greater than 15 minutes) with any person who had influenza, a respiratory illness, or was sick with cough or fever? | Y N |
| Had direct contact with a person or persons quarantined or isolated because of influenza, coronavirus or respiratory illness? | Y N |
| Been inside any health care facility that is a treatment center for coronavirus? | Y N |



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| Experienced or currently experiencing any symptoms of influenza or coronavirus such as cough, respiratory illness, shortness of breath or fever (above 38 C or 100.4 F), muscle pain, sore throat, congestion or runny nose, diarrhea, headache or new loss of taste or smell? | Y N |
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Should a visitor ask for a temperature check please see the Office Manager or there is a digital thermometer at the front door of the suite.

Please note that if a potential risk to the health of our employees is identified you may be refused access to, or requested to leave, Block Engineering/Block MEMS premises. Personal data, besides that needed for contact tracing, shall not be retained for any purpose.

Please note these process may change at any time due to current local, state or federal guidelines or laws.